

melbournestyle Gallery Hire information
155 Clarendon Street
South Melbourne
Open Tues – Fri 10 am – 5 pm , Sat 11-4pm, Sundays in summer

melbournestyle Gallery is an artist-run initiative providing a contemporary exhibition space and gallery shop for emerging and established artists, especially those working in or on local Melbourne themes.

To apply to exhibit at **melbournestyle** Gallery, please send a written proposal with photos (preferably), CD or slides, CVs and contact details to the above address. Please indicate if you are requesting particular exhibition dates with your proposal. A decision will be made at the following meeting of the **melbournestyle** Gallery exhibitions committee. A representative will contact you once the committee has considered your proposal.

Conditions of Gallery Exhibition:

- 1) The hiring period for **melbournestyle** Gallery is:
-2 weeks
Longer periods negotiable.
 - a) The space can be used by solo artists, several artists or an established group. Innovative exhibitions are encouraged, and local contemporary or historic themes by Melbourne artists are given priority.
 - b) The arrangement is for gallery hire only. Gallery can not guarantee sales or press promotion.
Each exhibition will be assigned a **melbournestyle** Gallery Member to act as Curator.
- 2) Exhibitors are advised to join the 'friends of **melbournestyle** Gallery' list at a cost of \$20. Through becoming a friend of the Gallery you will be placed on our mailing list and receive invitations and the **melbournestyle** Gallery e-newsletter. Your work may also be profiled on the melbournestyle website.
- 3) Artists can set up from noon on the Saturday before their exhibition opens and dismantle after the last day of their exhibition, on Saturday between 10am and 12pm noon. (Set-up during business hours only unless neg.)
- 4) All work must be ready for hanging / installing (i.e. d-rings and wire).
- 5) All work not sold MUST be dismantled and taken off the premises the day after the last day of the exhibition – the Gallery does not provide storage facilities for unsold work. Delivery costs to customers will be charged if req.
- 6) The Gallery retains 40% commission on all work sold over and above a minimum gallery hire fee of \$200 per week.
- 7) The Gallery will take all care but no responsibility for the work prior to, during and after the exhibition. The Gallery's insurance does not cover theft.
- 8) **melbournestyle** Gallery will prepare advertising artwork for e-flyers, invitations and posters that may be required. Artists are then responsible for organising all printing of marketing and promotional material associated with the exhibition including: invitations, posters, catalogues, labels and media releases.
- 9) The Gallery requires 50 invitations for the Gallery Mailing List (the Gallery pays for the postage of the Gallery Mailing List invitations only). Postage and delivery of further invitations and posters is otherwise the responsibility of the exhibitors.
- 10) Exhibition openings will be managed by **melbournestyle** Gallery, and occur normally on a Tuesday evening from 6.30 to 8.30pm.
- 11) Exhibitors are responsible for 50% of all catering, staff, and clean-up costs associated with the exhibition opening. (Catering and staff options can be negotiated with Gallery.) Terms and Conditions may change without notice.

Terms and Conditions subject to change without notice.

melbournestyle
.com.au

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